



## Certified Clinical Telemental Health Provider-Associate (CTMH-A) Certification Standards

### 1.0 Professional Standards

1.1 State or Nationally licensed as listed below AND completed at least a master's degree in the field they are licensed in (or equivalent if practicing outside of the United States):

- An Associate Level or Provisionally licensed mental health professional
- Alcohol or Drug Counselor
- Chemical Dependency/Substance Abuse Counselor
- Registered Nurse (non-Psychiatric Nurse)

If you are unsure if your professional background meets the standards for Certification, please email a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

International Applicants: Please check for a link to standards specific to your country of practice. If no link is available, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

1.2 By applying for Certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at [www.evergreencertifications.com/codeofethics](http://www.evergreencertifications.com/codeofethics)

### 2.0 Post-Graduate Level Training Standards

2.1 The candidate must meet the following education criteria (total minimum of 12 clock hours of continuing education):

- Benefits, risks and dependency issues of using telemental health and the internet in general
- Current research around the evidence for and pitfalls of telemental health
- Legal and ethical issues
  - Knowledge and review of your Code of Ethics
  - Legal implications of practicing across state lines
  - Client privacy and data security considerations
  - HIPAA compliance
  - Boundary issues
  - Multicultural issues
- The practice of clinical telemental health
  - Adapting counseling/therapy theory and techniques to telemental health, including termination of counseling/therapy
  - Screening for suitability for your client
  - Policies and procedures that protect yourself, your license and the client
    - Informed consent
    - Intake processes
    - Emergency and crisis action plans
  - Delivery methods and platforms
  - Technology competence for the clinician
  - Telemental health as a business

2.2 Suitable education sources are approved continuing education as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for Certification.

### **3.0 Post-Educational Exam**

As part of the educational process, the applicant must complete a post test/exam and score at least an 80% on the exam.

### **4.0 Certification Application Process**

1. Submit the following documents:
  - a. A copy of the applicant's professional license
  - b. Copies of completion of training as outlined in the Training Standards
2. Payment of certification application fee

Evergreen Certifications, LLC will certify candidates who meet the above requirements.

*Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.*

### **5.0 Renewal of Certification**

To maintain Certification, a renewal is required. The steps to re-apply for a 1-year renewal are as follows:

1. Submit the following documents:
  - a. A copy of your professional licensure
  - b. Completion certificate for four (4) clock hours of continuing education in any of the following topics:
    - i. Telemental health
    - ii. Law and Ethics
    - iii. HIPAA compliance
2. Payment of renewal application fee

Renewal training hours need to have been taken in the time since you were last certified or renewed. Renewals are calculated from the date that your Certification was issued.

*If you allow your Certification to lapse for more than 1 year, you are no longer eligible to renew your Certification and instead can reapply for Certification.*