



ADHD Certified Educator (ADHD-CE) Certification Standards

1.0 Professional Standards

1.1 State or Nationally licensed as a (or equivalent if practicing outside of the United States):

- Educator
- Certified School Counselor
- School Principal
- Assistant School Principal
- School Nurse (Minimum of a BSN-RN)

Canadian Applicants: Licensed professionals who have met the licensure requirements for Provincial and Territorial Regulatory Bodies are welcome to apply. If you are unsure whether your professional background meets the standards for Certification, please email us a copy of your educational background and CV to info@evergreencertifications.com

International Applicants: Please check for a link to standards specific to your country of practice. If no link is available, please email us a copy of your educational background and CV to info@evergreencertifications.com

1.2 By applying for Certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at www.evergreencertifications.com/codeofethics

2.0 Educational Standards

2.1 The candidate must meet the following education criteria (total minimum of 18 clock hours of continuing education):

- Complete a minimum of 18 education hours in Educational Management of ADHD, including hours specific to:
 - Classroom management strategies for children and teens with ADHD
 - Parent/guardian involvement at school

2.2 Suitable education sources are approved continuing education or professional development training as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for Certification.

3.0 Certification Application Process

1. Submit the following documents:
 - a. A copy of the candidate's professional license
 - b. Copies of completion of training as outline in the Educational Standards
2. Payment of certification application fee

Evergreen Certifications will certify applicants who meet the above requirements.

Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.

4.0 Renewal of Certification

To maintain Certification, a renewal is required. The steps to re-apply for a 2-year renewal are as follows:

1. Submit the following documents:
 - a. A copy of your professional licensure as well as a completion certificate(s) for twelve(12) clock hours of continuing education in ADHD treatment and management in the classroom training
2. Payment of renewal application fee

Renewal training hours need to have been taken in the time since you were last certified or renewed. Renewals are calculated from the date that your Certification was issued.

If you allow your Certification to lapse for more than 2 years, you are no longer eligible to renew your Certification and instead can reapply for Certification.