



## ADHD Certified Educator (ADHD-CE) Certification Standards

### 1.0 Professional Standards

1.1 State or Nationally licensed as a (or equivalent if practicing outside of the United States):

- Educator
- Certified School Counselor
- School Principal
- Assistant School Principal
- School Nurse (Minimum of a BSN-RN)

Canadian Applicants: Licensed professionals who have met the licensure requirements for Provincial and Territorial Regulatory Bodies are welcome to apply. If you are unsure whether your professional background meets the standards for Certification, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

International Applicants: Please check for a link to standards specific to your country of practice. If no link is available, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

1.2 By applying for Certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at [www.evergreencertifications.com/codeofethics](http://www.evergreencertifications.com/codeofethics)

### 2.0 Educational Standards

2.1 The candidate must meet the following education criteria (total minimum of 30 clock hours of continuing education or professional development training):

- Complete a minimum of 15 education hours in ADHD Assessment and Treatment in Children and Adolescents, including hours specific to:
  - An overview of the etiologies of ADHD
  - An overview of the diagnostic process
  - An overview of differential diagnosis from and comorbidity with ADHD (ODD, Learning Disorders, Anxiety)
  - An overview of the educational impairments and outcomes associated with ADHD specifically and the risk for impairments in other domains of major life activities generally
  - A review of FDA-approved medications and evidence-based non-medication treatment approaches
- Complete a minimum of 15 education hours in Educational Management of ADHD, including hours specific to:
  - Classroom management strategies for children and teens with ADHD
  - Parent/guardian involvement at school

2.2 Suitable education sources are approved continuing education or professional development training as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for Certification.

### 3.0 Documentation of Eligibility and Requirements

1. A copy of the candidate's professional license
2. Copies of completion of training as outline in the Educational Standards
3. Payment of certification application fee

Evergreen Certifications will certify applicants who meet the above requirements.

*Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.*

#### **4.0 Required Documentation for Renewal of Certification**

To maintain Certification, a reapplication is required. The steps to re-apply for a 2-year reapplication are as follows:

Submit, via email,

1. A copy of your professional licensure as well as a completion certificate(s) for twenty (20) clock hours of continuing education or professional development training in ADHD treatment and management in the classroom training to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)
2. Payment of re-certification application fee

Re-certification training hours need to have been taken in the time since you were last certified or recertified. Renewals are calculated from the date that your Certification was issued.

*If you allow your Certification to lapse for more than 2 years, you are no longer eligible to renew your Certification and instead can reapply for Certification.*