



## ADHD Certified Clinical Services Provider (ADHD-CCSP) Certification Standards

### 1.0 Professional Standards

1.1 State or nationally licensed professionals as listed below AND completed all training hours and supervision requirements to be licensed for independent practice in the state they are licensed in (or equivalent if practicing outside of the United States):

- Psychologist (LP or LCP)
- Counselor
  - LCMHC
  - LCP
  - LCPC
  - LMHC
  - LPC
  - LPCC
  - LPCMH
- Social Worker
  - LCSW
  - LCSW-C
  - LICSW
- LISW
- LISW-CP
- LMSW if licensed in Michigan or Nebraska
- LMSW-ACP
- LSCSW
- Marriage and Family Therapist
  - LCMFT
  - LIMFT
  - LMFT
- Nurse Practitioner (NP)
- Psychiatrist (MD)
- Psychoanalyst (LP)

Canadian Applicants: Licensed professionals who have met the licensure requirements for provincial and territorial regulatory bodies are welcome to apply. If you are unsure if your professional background meets the standards for certification, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

International Applicants: Please check for a link to standards specific to your country of practice. If no link is available, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

1.2 By applying for certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at [www.evergreencertifications.com/codeofethics](http://www.evergreencertifications.com/codeofethics)

### 2.0 Educational Standards

2.1 The candidate must meet the following education criteria (total minimum of 30 hours of continuing education):

- Complete a minimum of 24 CE hours in ADHD Assessment and Treatment including hours specific to:
  - An overview of neuroanatomy
  - Diagnosis process
  - Differential diagnosis (ODD, Learning Disorders, Anxiety)
  - FDA-approved medications and evidence-based non-medication treatment approaches
- Complete a minimum of 3 CE hours in introductory psychopharmacology.
- Complete a minimum of 3 CE hours in ADHD in the community (such as classroom management or workplace strategies).

2.2 Suitable education sources are approved continuing education as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for certification.

### **3.0 Certification Client Work and Consultation Attestation**

The candidate must attest that, over the course of their career, he/she has conducted a minimum of 200 clinical contact hours with ADHD-diagnosed clients, with the use of weekly consultation and/or supervision.

### **4.0 Certification Application Process**

1. Submit the following documents:
  - a. A copy of the candidate's professional license
  - b. Copies of completion of training as outline in the Educational Standards
  - c. A signed application form with attestation that the candidate has met all the requirements as detailed herein
2. Payment of certification application fee

Evergreen Certifications will certify applicants who meet the above requirements.

*Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.*

### **5.0 Renewal of Certification**

To maintain certification, a renewal is required. The steps to re-apply for a 2-year renewal are as follows:

1. Submit a copy of your professional licensure as well as a completion certificate(s) for twenty (20) hours of ADHD-focused continuing education
2. Payment of renewal application fee

Renewal training hours need to have been taken in the time since you were certified or last renewed. Renewals are calculated from the date that your certification was issued.

*If you allow your certification to lapse for more than 2 years, you are no longer eligible to renew your certification and instead can reapply for certification.*