



## ADHD Certified Clinical Services Provider (ADHD-CCSP) Certification Standards

### 1.0 Professional Standards

1.1 State or Nationally licensed professionals as listed below AND completed all training hours and supervision requirements to be licensed for independent practice in the state they are licensed in (or equivalent if practicing outside of the United States):

- Psychologist (LP or LCP)
- Counselor
  - LCMHC
  - LCP
  - LCPC
  - LMHC
  - LPC
  - LPCC
  - LPCMH
- Social Worker
  - LCSW
  - LCSW-C
  - LICSW
  - LISW
  - LISW-CP
- LMSW if licensed in Michigan or Nebraska
- LMSW-ACP
- LSCSW
- Marriage and Family Therapist
  - LCMFT
  - LIMFT
  - LMFT
- Advanced Practice Nurse (APN)
- Nurse Practitioner (NP)
- Physician's Assistant (PA)
- Physician (MD)
- Psychiatrist (MD)
- Psychoanalyst (LP)
- Board Certified Behavioral Analyst

Canadian Applicants: Licensed professionals who have met the licensure requirements for Provincial and Territorial Regulatory Bodies are welcome to apply. If you are unsure if your professional background meets the standards for Certification, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

International Applicants: Please check for a link to standards specific to your country of practice. If no link is available, please email us a copy of your educational background and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

1.2 By applying for Certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at [www.evergreencertifications.com/codeofethics](http://www.evergreencertifications.com/codeofethics)

### 2.0 Educational Standards

2.1 The candidate must meet the following education criteria (total minimum of 30 clock hours of continuing education or professional development training):

- Complete a minimum of 24 education hours in ADHD Assessment and Treatment including hours specific to:
  - An overview of neuroanatomy
  - Diagnosis process
  - Differential diagnosis (ODD, Learning Disorders, Anxiety)
  - FDA-approved medications and evidence-based non-medication treatment approaches
- Complete a minimum of 3 Education Hours in Introductory Psychopharmacology.
- Complete a minimum of 3 Education Hours in Educational Management of ADHD. Examples include but are not limited to:

- Classroom management strategies for children and teens with ADHD from an accredited college or university as documented by a copy of a course syllabus and a transcript showing completion of the course.
- Approved Continuing Education in Classroom Management Strategies as documented by certificates of completion from vendor

2.2 Suitable education sources are approved continuing education or professional development training as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for Certification.

### **3.0 Certification Client Work and Consultation Attestation**

The candidate must attest that, over the course of their career, he/she has conducted a minimum of 200 clinical contact hours with ADHD-diagnosed clients, with the use of weekly consultation and/or supervision.

### **4.0 Required Documentation for Certification Eligibility**

1. A copy of the candidate's professional license
2. Copies of completion of training as outline in the Educational Standards
3. A signed application form with attestation that the candidate has met all the requirements as detailed herein
4. Payment of certification application fee

Evergreen Certifications will certify applicants who meet the above requirements.

*Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.*

### **5.0 Required Documentation for Renewal of Certification**

To maintain Certification, a reapplication is required. The steps to re-apply for a 2-year reapplication are as follows:

1. Submit, via email, a copy of your professional licensure as well as a completion certificate(s) for twenty (20) clock hours of ADHD-focused continuing education or professional development training to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)
2. Payment of re-certification application fee

Re-certification training hours need to have been taken in the time since you were last certified or recertified. Renewals are calculated from the date that your Certification was issued.

*If you allow your Certification to lapse for more than 2 years, you are no longer eligible to renew your Certification and instead can reapply for Certification.*