



**ADHD Certified Clinical Services Provider (ADHD-CCSP) Certification Standards**  
Application Standards for Practicing Professionals in the United Kingdom or Scotland

**1.0 Professional Standards**

1.1 Nationally registered, credentialed or member of the association noted:

- Counsellor, Psychotherapist, or Psychologist
  - Hold a registration as a MBACP, MBACP-Accredited, MBACP-Senior Accredited or higher with the British Association for Counselling & Psychotherapy (BACP)
  - Hold a full clinical membership with the UK Council for Psychotherapy (UKCP)
  - Be an Accredited Registrant (MNCS), Professional Registrant (MNCS Prof Accred), Senior Accredited Registrant (MNCS Snr Accred) or a Fellow Registrant with the National Counselling Society (NCS)
  - Be an Accredited Member, Senior Member or Fellow with the Accredited Counsellors, Coaches, Psychotherapists and Hypnotherapists (ACCPH)
  - Hold a registration as a Practitioner Psychologist with the Health & Care Professionals Council (HCPC)
  - Hold a Full Membership with the Association of Child Psychotherapists
  - Hold a Registered Counsellor Membership with the Association of Christian Counsellors (ACC)
  - Be a COSCA or UK Body Accredited Member of the Counselling & Psychotherapy in Scotland (COCSA)
- Social Worker
  - Hold a registration with the Health & Care Professionals Council (HCPC)
  - Hold a Working or Independent Membership with the British Association of Social Workers (BASW)
- Psychoanalytic and psychodynamic psychotherapists
  - Hold a Full Membership with the British Psychoanalytic Council (BPC)
- Play Therapist
  - Hold a Full Membership with the British Association of Play Therapists
  - Hold a Certification as a Play Therapist, Practitioner in Therapeutic Play Skills, Play and Creative Arts Counsellor or Supervisor of Play and Creative Arts Therapists with the Play Therapy Register
- Mental Health Nurse
  - Hold a Mental Health or Specialist Community Public Health Nurse registration with the Nursing & Midwifery Council
- Advanced Nurse Practitioner
  - Hold an active registration with the Royal College of Nursing
- Medical Doctor
  - Hold a Full, General or Specialist registration with the General Medical Council

For all professions: Provisional or student registration or membership does not meet the standards for Certification. Coaches do not meet the standards for Certification, unless the Coach also holds a certification, registration or membership listed above.

Other applicants: Registered or credentialed professionals whose professional scope of practice allows them to diagnose and provide clinical mental health treatment plans for mental health disorders AND have met the registration or credentialing requirements in the UK or Scotland are welcome to apply. If you are unsure whether your professional background meets the standards for Certification, please email a copy of your educational background, professional scope of practice, membership or registration and CV to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)

1.2 By applying for Certification, the applicant agrees to adhere to Evergreen Certifications' Professional Code of Ethics, available at [www.evergreencertifications.com/codeofethics](http://www.evergreencertifications.com/codeofethics)

## **2.0 Educational Standards**

2.1 The applicant must meet the following education criteria (total minimum of 30 CPD hours):

- Complete a minimum of 24 CPD hours in ADHD Assessment and Treatment including hours specific to:
  - An overview of neuroanatomy
  - Diagnosis process
  - Differential diagnosis (ODD, Learning Disorders, Anxiety)
  - FDA-approved medications and evidence-based non-medication treatment approaches
- Complete a minimum of 3 CPD Hours in Introductory Psychopharmacology.
- Complete a minimum of 3 CPD Hours in Educational Management of ADHD. Examples include but are not limited to:
  - Classroom management strategies for children and teens with ADHD from an accredited college or university as documented by a copy of a course syllabus and a transcript showing completion of the course.
  - Approved CPD in Classroom Management Strategies as documented by certificates of completion from vendor

2.2 Suitable education sources are approved continuing education or professional development training as documented by certificates of completion from the accredited training organization.

Evergreen Certifications will accept courses that have been completed within 3 years of initial application for Certification.

## **3.0 Certification Client Work and Consultation Attestation**

The candidate must attest that, over the course of their career, he/she has conducted a minimum of 200 clinical contact hours with ADHD-diagnosed clients, with the use of weekly consultation and/or supervision.

## **4.0 Required Documentation for Certification Eligibility**

1. A copy of the applicant's professional registration, credential, or membership
2. Copies of completion of training as outline in the Educational Standards
3. A signed application form with attestation that the applicant has met all the requirements as detailed herein
4. Payment of certification application fee

Evergreen Certifications will certify candidates who meet the above requirements.

*Please note: Certification does not imply endorsement of clinical competency. As a professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.*

## **5.0 Required Documentation for Renewal of Certification**

To maintain Certification, a reapplication is required. The steps to apply for a 2-year reapplication are as follows:

1. Submit, via email, a copy of your professional registration, credential, or membership as well as a completion certificate for twenty (20) CPD hours of ADHD-focused training to [info@evergreencertifications.com](mailto:info@evergreencertifications.com)
2. Payment of re-certification application fee

Re-certification training hours need to have been taken in the time since you were last certified or recertified. Renewals are calculated from the date that your Certification was issued.

*If you allow your Certification to lapse for more than 2 years, you are no longer eligible to renew your Certification and instead can reapply for Certification.*