



ADHD Certified Rehabilitation Services Provider (ADHD-RSP)

1.0 Professional Standards

1.1 State or Nationally licensed as a (or equivalent if practicing outside of the United States):

- Occupational Therapist
- Occupational Therapy Assistant
- Speech Language Pathologist

Canadian Applicants: Licensed professionals who have met the licensure requirements for Provincial and Territorial Regulatory Bodies are welcome to apply. If you are unsure if your professional background meets the standards for Certification, please email us a copy of your educational background and CV to info@adhdcert.com

1.2 The applicant must:

- Be in good standing with the State or National Board or Organization that licenses him/her, including not being on probationary status for any reason.
- Not have been ethically or professionally denied application to or renewal of his/her professional membership in local, state or national associations to which he/she is qualified within the past 5 years.
- Not have had his/her professional or medical privileges restricted, revoked, or revised in any formal institutional setting (e.g., hospital, clinic or other clinical setting) based upon professional malpractice within the last 5 years.

2.0 Educational Standards

2.1 The candidate must meet the following education criteria (total minimum of 30 clock hours at a post-graduate level):

- Complete a minimum of 24 education hours in ADHD assessment and treatment including hours specific to:
 - An overview of neuroanatomy
 - An overview of the diagnosis process
 - An overview of differential diagnosis
 - An overview of treatment interventions specific to speech, language, self-regulation, sensory and attention therapy
- Complete a minimum of 3 education hours in psychopharmacology specific to ADHD
- Complete a minimum of 3 education hours in the management of ADHD in a classroom setting

2.2 Examples of Educational sources include but are not limited to:

- Post-Graduate level coursework from an accredited college or university as documented by a copy of the course syllabus and a transcript showing completion of the course
- Approved Continuing Education as documented by certificates of completion from training organization
- Occupational Therapists: Continuing Education hours must be AOTA approved
- Speech & Language Pathologists: Continuing Education hours must be ASHA approved

3.0 Certification Client Work and Consultation Attestation

The candidate must attest that, over the course of their career, he/she has conducted a minimum of 200 contact hours treating ADHD-diagnosed clients.

4.0 Required Documentation for Certification Eligibility

1. A copy of the candidate's license
2. Copies of completion of training as outline in the Educational Standards
3. A signed application form with attestation that the candidate has met all the requirements as detailed herein
4. Payment of certification application fee

The Institute of Certified ADHD Professionals will certify candidates who meet the above requirements.

Please note: Certification does not imply endorsement of clinical competency. As a licensed professional, you are responsible for reviewing the scope of practice, including activities that are defined in law as beyond the boundaries of practice in accordance with and in compliance with your profession's standards.

5.0 Required Documentation for Renewal of Certification

To maintain Certification, a reapplication is required. The steps to re-apply for a 2-year reapplication are as follows:

1. Submit, via email, a copy of your professional licensure as well as a completion certificate(s) for twenty (20) total clock hours of ADHD-focused CE training to info@adhdcert.com
2. Payment of re-certification application fee

Re-certification training hours need to have been taken in the time since you were last certified or recertified.